



STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittsville Minor Hockey Association

Tuesday, December 18th, 2018

Cabotto's Restaurant

Attendance:

Scott Phelan*	Fiona Livingstone*	Serge Vallieres*	Terry Foley*
Ryan Goodwin*	Chris Salisbury*	Dave Greenhalgh*	Chris St. Germain*
Sean Lowell*	Scott Rogers	Shannon Sparling	Rob Lomas
Nicole Brooks	Shari Kneen	Shane Roose	Holly Foley

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:26 pm with Scott Phelan chairing.

a) Approval of Agenda

A motion was made (Sean Lowell / Terry Foley) to approve the agenda.

Motion Approved

b) Approval of Minutes

No Motion was made, as the November minutes are incomplete (coming soon).

c) Conflict of Interest

Quorum was established, voting members acknowledged and conflicts none.

2. D4 + LCMHL Update – Scott Phelan

Lanark

- Fewer discipline hearings across the branch which is great.
- Small discussion on **Atom & Midget Playoffs** – More to follow after the holidays. Tom feels he has the information he requires to make the decision based on number of teams in both divisions....
- Playoff pools will be no larger than 5 teams.
- **Referee respect** – Goes both ways. Both Parents, Players & Coaching Staff need to show respect. Raise any issues you have to Scott or Fiona.

D4

- All infractions recorded on game sheets must be reported on the **TTM** System within 24hrs. The Head Coach is ultimately responsible, and it was the failure to report the infraction which warranted the need for a hearing.
- **Affiliations** – No major issues so far. They have to be on the roster. Perhaps we need a new affiliation write-up to better explain and communicate affiliations to coaches.
- **Ref'ing** – Penalties for Head Coaches, Staff should you not respect referees – supplementary discipline will occur.

Stittsville Minor Hockey Association

- 1) Think about a **succession plan** for your current role. Now that we are heading into the second half of the season, we really need to start planning for next year.
- 2) Think about your current Job Description. Next year we are moving to Dev 1 & Dev 2 for Novice and IP. Will be some changes at this level.
- 3) **Referees** – Showing respect – issues need to be reported to Fiona.
- 4) **Marketing** – Nothing between Fernbank & Hazeldean. Be nice to have some signage or marketing collateral. Perhaps more concentrated around July, August & Sept as we begin our fall campaign. Pull up stand, banner, table skirt & Swag. Needed for the coaches Meeting, IP sign up night, etc.
- 5) **Escalation Path** – Parent to Coach, Convenor, Director, VP, President. Please let's ensure this is followed.
- 6) **Travel Permits** – Most Coaches or Team manager have been sending them to me direct. Should be sent through convenors first to ensure that travel permit have pertinent information populated. HEO Canada number, full addresses not just Stittsville. Check that it's a sanctioned tournament. And provide sanction number.
- 7) **SMHA / Ottawa Senators Hockey Game last night** – Approx. \$3500 back to SMHA. Great turnout. Need to collect from some teams.
- 8) Need to start earlier for the **Golf Tournament**. Planning should start now.
- 9) **House Tournament**. Great fundraiser for the Association. Need to build a planning committee.

3. VP Finance Report – Chris St. Germain

Chris reported the following –

Accounting and Cash

All accounting for the organization is up to date. As at November 30th, the following is a summary of the cash and cash equivalents:

Operating Account -	\$124,734.34
Savings Account -	20,975.95
Investments (GIC) -	<u>313,297.47</u>
Total	<u>\$462,007.76</u>

As of December 12th, the cash balance is \$35,705.57 and the GIC balance is at \$313,297.47. The drop in the GIC's was to take care of ice payments and other minor miscellaneous items. We will continue to draw down on the GIC's as we need to make the ice payments. The majority of the registration fees have been received and all requested refunds have been processed. There remain some registration fees related to payment plans for some parents needing assistance.

All payments from competitive teams have been received. Invoices for the arena signage at JLA will be sent out in December.

Bank reconciliation was sent by email along with the bank statements for the month of November 2018.

An update of our finances to date showing actuals to budget was also emailed. There is also a separate sheet for the competitive program showing the actuals to date and a comparison to last year's total results. The actual results only show the costs to date (including all ice payments through December). The City ice has not been allocated between House and Competitive except for any House ice that was specifically allocated over to Competitive. The reconciliation of City ice will be done later in the year once the playoff ice returns are complete. Referee prepayments of \$54,000 have been made to District 4. We received the cost allocation for August through October, which are included in the report. This schedule will be updated for each meeting so that the Board can review and discuss any areas of concern.

We made a little over \$3400 from the Stittsville Minor Hockey Association night at the Sens game.

No other significant items to report at this time.

4. VP of Operations – Fiona Livingstone

Fiona reported the following –

Ice

Ice returns are in January. There is a new site the city has set up – buying and selling returns. Fiona will post a link. There were a few weekends in November and December in which there were lots of wasted ice due to tournaments. Playoff format is upcoming.

Canteen

The canteen is going back to the city. The last proposal that was submitted was declined.

Referees and Time Keepers

There has been some issues with the Horizon System (some flaws). We have lost a number of time keepers, and a message will be going out in the new year to ensure that teams are prepared with parents just in case.

5. Director of Competitive – Chris Weir (Patti)

Patti emailed the following report –

North York

Canceled Major Midget - disappointing for the boys last hurrah.

Minor Midget

Player quit, will hopefully manage with APs for the remainder of the season.

Ref scheduler

Communications have improved - thank you.

RAMS End of Year Banquet

April 7th Irish Hills Golf Course. Lots of progress on the banquet, coaches have the details to share with teams and players.

Summer Ice contract

Complete.

6. VP Support Services – Andrew Staniforth

Andrew reported the following –

PRC's

As a group I would like to say a big thank you to both Sean and Shari for their outstanding work around the PRC's, and inputting of those PRC's as we are getting down to the last few individuals that are outstanding. 15 PRCs are still missing – most are pending - convenors will get a list this week. Please remember this year we were taking the additional task of inputting those PRC's to each volunteers Hockey Canada profile. We will reach out to any Director and Convenor if any action is required.

Risk & Safety

No hearings or investigations this past month. A large increase in player coach suspensions for month of Nov compared to last year, but all fairly minor infractions. A couple of coaches were suspended for harassing officials. Not sure if any formal messaging needs to be put out at this time.

Injuries have been relatively low however one player has broken his collarbone and will be out for the remainder of the season. Scott was negotiating a refund for this player.

Registration

Re: Registration webpage: The only thing we ask is to keep suggestions coming in on how this can improve. Shari and Terry hope to sit down in January to start putting pen to paper on the fixes. At this time thank you Holly Foley for your suggestions around registration.

Registrations requests still trickling in. We did decline recently a Novice player. Little Sens program just ending so received a few emails. IP still open but question remains about adjusting fees for remainder of season. Support Services team to have a quick discussion about this to bring to the council.

Webmaster & Social Media

No update at this time.

7. Director of Hockey Development – Dave Greenhalgh

Dave reported the following –

IP

IP Humming along great, seems the roster challenge is mostly behind us-definitely require a better system next year-potential coaches meeting prior to the season in order to get coaching requirements handled quickly. Maybe an in-house class for Stittsville to get the Level 1 stuff out of the way in September. Megan has done a wonderful job and is a key reason for minimal issues.

Novice

Again running very well, Shane has done a great job in managing this development category. Nothing of substance to review. Kids are smiling and having fun.

Future outlook

Need to get organized early in the New Year around the changes or potential ideas around improvement as we continue to adopt closer to the Hockey Canada standard. Many logistics in play. Also many ideas around helping with the total costs of the programs. I would like to propose putting together a small pit committee to discuss what this program could, should look like to get ahead of registrations for 2019-2020.

8. Director of House – Atom / Peewee – Rob Alldred

Nothing to report from Peewee and Atom at this time. Ice allocated to the end of December.

9. Director of House – Bantam / Midget / Juvenile – Chris Salisbury

Bantam

There have been no new issues that have arisen. The existing issue with a WC Bantam B team was resolved through an investigation with Risk and Safety and was handled by WC's executive. Bantam A and most Bantam B teams are struggling this year albeit the Bantam B teams are doing somewhat better than last year at this time.

Midget

The Midget A team and three Midget B teams are doing well and have won more than 50% of their games. Two Midget B teams are struggling somewhat but have won multiple games.

Stittsville penalty minutes are a bit above the average for a couple of teams or well below the average for others.

Overall

As discussed at the last meeting I have been to several Bantam and Midget games (both house and competitive) and have the following observations:

Bantam

I did not see any major concerns at the Bantam level. Stittsville fans and players conducted themselves with respect towards others even when losing against the Carleton Place teams which are stacked.

Midget

There were no observed issues with the Stittsville fans. I did observe Carleton Place fans, in two separate games, yelling profanities at the referees for games played in Carleton Place.

Midget teams "chirp" at each other significantly which increases the aggression in games resulting in increased penalties.

Attendance is inconsistent for players. I've seen teams with nearly full benches and then teams that have to call up players just to make two lines. This is something to consider for next year.

Significant contact observed at midget. There are incidents in games where BC penalties should have been called. Regardless, Midget coaches (possibly Bantam coaches later in the season) should be instructing players on how to protect themselves in these types of situations (i.e. don't skate 2 feet from the boards etc...).

10. New Business

Scott Rogers asked Scott Phelan whether or not we will have a Tier 2 team eventually. Scott P says it is still in discussions. Scott R believes we need to look at Bantam C for next year.

Chris Salisbury asked if there was any interest in an SMHA tournament.

11. Adjournment

A motion was made (Fiona Livingstone/Sean Lowell) to adjourn the meeting at 8:25pm.

Motion Approved